

Kilmodan Manse
Glendaruel
Colintraive
Argyll & Bute
PA22 3AA

2nd December 2025

To whom it may concern,

Having been asked to undertake a financial examination of the Glendaruel Village Hall (GVH) accounts for the period from 6th April 2024 to 5th March 2025 (11 months), I can confirm that I have had sight of the bank account statements, hall-rental invoices, cheque books, invoice slips, expenditure invoices/receipts, utility bills, funding applications, and the treasurer's statement of account for the period in question, and that I am satisfied that everything appears to be in order. It is my opinion that the recording practices in place are appropriate for the nature and size of the organisation.

My one minor recommendation would be to collect a few additional details on each internal event, such as name of event leader, cash income/donations received, expenses (including notional hall-hire charge), date of deposit, and perhaps attendance numbers.

Finally, with GVH becoming a Scottish Charitable Incorporated Organisation (SCIO), the hall committee might wish to consider what level of independent examination or audit will be appropriate going forward, especially given the increased level of reporting required.

Yours Sincerely,

A handwritten signature in black ink that reads "C. Leigh". The signature is written in a cursive style with a large initial 'C'.

Christopher Leigh