

Glendaruel Village Hall : Coronavirus (COVID-19) Risk Assessment 2022

GVH - Glendaruel Village Hall

GVHC – Glendaruel Village Hall Committee

What hazard?	Who might be harmed?	How might they be harmed?	Safety measures required:	Completed by: (Initials & date)
Insufficient physical distance: infection due to close contact (from air-borne droplets)	Users Cleaners Caretakers Key holders Committee members Other contractors/visitors	<ol style="list-style-type: none"> 1. Close proximity upon entering building. 2. Close proximity within rooms 3. Close proximity using facilities (toilets, kitchen, stores etc.) 4. Close proximity in other communal areas 5. Close proximity during activities 	<ol style="list-style-type: none"> 1. Wear a mask at all times, when moving in the hall. 2. Queuing system upon entry, for events 3. Maximum capacity of x people in main hall, subject to guidelines 4. Maximum capacity of y people in committee room. 5. Maximum capacity of z people in kitchen/store room/other etc. 6. Limit user groups to just one at a time 7. Signage to warn of requirement for physical distancing. 8. Monitor and ensure user compliance with measures in rental agreement 	<p>Masks to be worn at all times when moving about the spaces</p> <p>As of 24th Jan 2022 Physical restrictions No longer Required.</p>

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Insufficient cleaning: hand to mouth infection from contaminated surfaces	Users Cleaners Caretakers Key holders Committee members Other contractors/visitors	1. Touching door handles, tables, chairs, taps, worktops, toilets and other surfaces. 2. Using equipment stored at hall. 3. Sharing other items brought into the hall	1. Ensure all floors, table-tops, door handles, toilets and other regularly used surfaces are cleaned by the User Group on entry and exit from the hall. 2. GVH provide cleaning materials 3. GVH provide hand sanitation points	Per User Provided GVHC Provided GVHC
What hazard?	Who might be harmed?	How might they be harmed?	Safety measures required:	Completed by:
Infection arising from the poor personal hygiene of others	Users Cleaners Caretakers Key holders Committee members Other contractors/visitors	Touching surfaces and equipment that have been handled by others who have not washed their hands properly.	1. Make alcohol-based hand sanitiser available at entrances and elsewhere; and insist that all hall users make use of them. 2. Make liquid soap and hand towels available at all sinks. 3. Display posters encouraging proper and regular hand-washing	Provided GVHC Provided GVHC Provided GVHC
Increased infection risk to vulnerable people	Anyone in a vulnerable age, medical group etc.	Poor physical distancing, poor cleaning or poor personal hygiene (see above sections for details)	1. Seek information from user groups about presence of those from vulnerable groups. 2. Wear face masks.	User Group User Group
Increased infection risk from recycled air	All	Re-breathing the same air, especially for prolonged periods	1. Increase ventilation by opening windows and doors	User Groups
Responding to suspected cases of COVID-19	All who might be in contact with any visitor showing symptoms	Infection from a person suspected of having COVID-19	1. Ensure groups have collected contact details for Test and Protect 2. Ask anyone with symptoms to leave the hall immediately	GVH is a registered 'track & trace' venue – QR Codes in hall. Users to use